

November 10, 2011

**Minutes of the Washington County Commissioners  
Regular Meeting  
held November 10, 2011  
in the Commissioners Conference Room  
Machias, Maine**

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**Attending the meeting were:  
Commissioner Kevin L. Shorey  
Commissioner John B. Crowley, Sr.  
Betsy Fitzgerald, County Manager  
Dean Preston, UT Supervisor  
Gail Popham, Administration  
Donnie Smith, Sheriff  
Mike St. Louis, Chief Deputy  
Sharon Strout, Registrar of Deeds  
Darlene Wallace, Deeds  
Carlene Holmes, Probate  
Judy Alexander, Financial Accountant  
Janet Robertson, WC:OC  
Kenny Daye, SCEC  
Phil Duggan, DECP**

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Commissioner Gardner was unable to attend.

**AGENDA ITEM: Approval of October Regular Commissioners Meeting  
Minutes (October 13, 2011)**

**\*MOTION\*** Commissioner Crowley moved to approve the October Regular Meeting Minutes as presented. Commissioner Shorey seconded the motion. The motion passed.

**AGENDA ITEM: Monthly and Quarterly Reports**

The Commissioners were provided monthly reports in their meeting packets. (See attached) Department Heads had nothing to add.

**AGENDA ITEM: Sign Six Month Certificates**

Six Month Certificates were signed for Samantha Young, Michael Congelosi and Richard Rolfe.

**AGENDA ITEM: Payroll Status Change Notices**

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The resignations of Corin Dowling as part-time Corrections Officer and Justin Doran as Corporal Corrections Officer were accepted by consensus. Termination payroll change notices were also signed for Jim Lucas and Alan Curtis.

**AGENDA ITEM: Sign Tax Abatement Decision**

In the matter of Whitfield Realty Trust, Charles Mitchell, Trustee vs. Town of Milbridge, the petition is denied and the Decision signed.

**AGENDA ITEM: Preliminary discussion - County Board of Assessment Review**

The County Manager presented the Commissioners with information for their consideration regarding establishment of a County Board of Assessment Review. This Board would take over the Commissioners' duty of holding tax abatement hearings. Establishing such a Board is provided for in Maine State Statute. Commissioner Shorey expressed interest and he also said that Commissioner Gardner had also expressed interest. They would read the material and perhaps move on it next meeting.

The meeting was adjourned.

**Adjournment 4:33 p.m.**

**Attest:** \_\_\_\_\_  
**Gail Popham, Administrative Asst.**