

June 3, 2010

Minutes of the Washington County Commissioners
Regular Meeting
held June 3, 2010
in the Commissioners Conference Room
Machias, Maine

Attending the meeting were:
Commissioner Christopher M. Gardner
Commissioner Kevin L. Shorey
Commissioner John B. Crowley, Sr.
Betsy Fitzgerald, County Manager
Gail Popham, Administration
Donnie Smith, Sheriff
Mike St. Louis, Chief Deputy
Dennis Dorsey, Sheriff's Office
Robert Gross, Jail Administrator
Mary Zidalis, Jail
Mike Hinerman, EMA
Jill Holmes, Treasurer
Judy Alexander, Financial Accountant
Sharon Strout, Registrar of Deeds
Jim Lucas, Buildings & Grounds
Carlene Holmes, Probate
Larry Hayward, RCC
Dennis Perry, RCC
Joshua Rolfe, RCC
Diane Smith-Halkett, SCEC
Ryan Pelletier, Local Workforce Investment Board
Eleody Libby, WC: OC
Sara McConnell, WC: OC
Nancy Oden, CEF & MVNO
Sharon Mack, Bangor Daily News
Nathan Phelps, Baileyville
Ken Dwelley, Whiting

AGENDA ITEM: Approval of the May Regular Commissioners Meeting
Minutes (May 6, 2010)

June 3, 2010

MOTION Commissioner Shorey moved to approve the May Regular Commissioners Meeting Minutes as presented. Commissioner Crowley seconded the motion which passed unanimously.

AGENDA ITEM: Monthly and Quarterly Reports

The Commissioners were provided monthly reports in their meeting packets. (See attached) Sharon Strout, Registrar of Deeds told the Commissioners that the bulk rate issue was still making its way through the Legislature and she should know something by the July meeting. Hopefully, she and the County Manager will have a draft policy for the Commissioners to look at by then.

AGENDA ITEM: Consideration of proposed Governance Agreement between Aroostook and Washington County for the Local Workforce Investment Region

Ryan Pelletier introduced himself as the Executive Director of the Local Workforce Investment Board of Aroostook and Washington County of the Northern Maine Development Commission (NMDC). He told the Commissioners the purpose of the Governance Agreement Memo of Understanding (MOU) was to be able to coordinate resources, to prevent duplication, and ensure the effective and efficient delivery of workforce services. Commissioner Gardner is listed as the chief elected official. The Workforce Development Board serves as the conduit for federal funds for local boards that support career centers. The boards set policy as to how funds are provided for employment training services. The board size might vary from 25 to 40 members.

MOTION Commissioner Shorey moved to approve and sign the Memo of Understanding with the Aroostook/Washington Local Workforce Investment Board. Commissioner Crowley seconded the motion which passed unanimously.

It was noted that the WCCOG has to approve the MOU as well.

AGENDA ITEM: Sign Six-Month Certificate for James Prenier

A Six-Month Certificate was signed for James Prenier.

AGENDA ITEM: Payroll status change notices

MOTION Commissioner Shorey moved to accept the resignation of Deputy John Preston effective 5/28/10. Commissioner Crowley seconded the motion which passed unanimously.

June 3, 2010

MOTION Commissioner Shorey moved to hire Chris Correll from a part-time Corrections Officer to a full-time Corrections Officer and Nathan Phelps as a part-time Corrections Officer. Commissioner Crowley seconded the motion which passed unanimously.

It was noted that Nathan Phelps is not to work more than 32 hours a week except during training or in an emergency.

MOTION Commissioner Shorey moved to terminate Crystal Colson based on the recommendation of Sheriff Smith. Commissioner Crowley seconded the motion which passed unanimously.

AGENDA ITEM: Consideration of Payroll Adjustment Policy

Treasurer Jill Holmes stated to the Commissioners that the Treasurer's office would like to change payday from the current Fridays to the following Tuesdays. There have been issues with time sheets (missing, incomplete, incorrect) and the extra time would allow the Treasurer's office to clarify any discrepancies.

By consensus the Commissioners agreed and authorized the Treasurer's Office to change payday as laid out by the County Manager and the Treasurer's Office. The change will take place as of July 1, 2010 and all employees will be notified to prepare for the one-time four-day stretch.

AGENDA ITEM: Consideration of the Blueberry Festival's use of the County parking lot

By consensus, the Commissioners agreed to the Blueberry Festival's request to use the County parking lot.

AGENDA ITEM: Sign Criminal Forfeiture Transfers of Assets

MOTION Commissioner Shorey moved to sign the Criminal Forfeiture Transfer of Assets of one handgun and one hand scale to the Washington County Sheriff's Office. Commissioner Crowley seconded the motion which passed unanimously.

AGENDA ITEM: Sign three Tax Abatement Decisions

Tax Abatement Decisions were signed in the matters of Halpin vs. Milbridge, Openshaw vs. Milbridge and Leighton vs. Milbridge.

June 3, 2010

AGENDA ITEM: Schedule three Tax Abatement Hearings

The Commissioners agreed to schedule three Tax Abatement Hearings on the date of their next regular meeting, July 8, 2010 at 1:00, 2:00 and 3:00 p.m. respectively. Commissioner Gardner asked County Manager Betsy Fitzgerald to review the Superior Court's decision to remand the Humboldt Field Institute's issue back to the Commissioners and help them decide if they want to hear that 2008 case again in addition to the request for a hearing on their 2009 taxes.

AGENDA ITEM: Approval of WCRCC SOP

The County Manager presented the Commissioners with the WCRCC SOP telling them that it had been created by RCC Supervisor Larry Hayward, reviewed by EMA Director Mike Hinerman and approved by Chief Deputy Mike St. Louis.

***MOTION* Commissioner Crowley moved to adopt the WCRCC SOP (Washington County Regional Communications Center Standard Operating Procedure) manual as presented. Commissioner Shorey seconded the motion which passed unanimously.**

Although not on the agenda, RCC Supervisor Larry Hayward asked to speak. He told the Commissioners that the hiring process for the two temporary full-time Emergency Communications Specialists (ECSs) had not been completed and that it would be completed by July 1, 2010.

***MOTION* Commissioner Shorey moved to authorize the County Manager to formally hire two temporary full-time ECSs effective July 1, 2010. Commissioner Crowley seconded the motion which passed unanimously.**

AGENDA ITEM: Approval of the Sheriff's, Chief Deputy's and Deputies' Bonds

***MOTION* Commissioner Crowley moved to approve the Sheriff's, Chief Deputy's and Deputies' Bonds. Commissioner Shorey seconded the motion which passed unanimously.**

AGENDA ITEM: Appointment of two new members to the Board of Directors of WC: OC

***MOTION* Commissioner Crowley moved to appoint Laurie Cobb and Gini King to the Board of Directors of WC: OC.**

June 3, 2010

Commissioner Shorey seconded the motion which passed unanimously.

MOTION Commissioner Shorey moved to go into Executive Session pursuant to Title 1 MRSA § 405-A 6 E to discuss a legal issue. Commissioner Crowley seconded the motion which passed unanimously.

It was 5:00 p.m.

MOTION Commissioner Crowley moved to come out of Executive Session. Commissioner Shorey seconded the motion which passed unanimously.

After Executive Session no decisions or motions were made.

It was agreed by consensus to adjourn.

ADJOURNMENT

5:45 p.m.

ATTEST:

Gail Popham, Administrative Asst.