



*Present:* Jane Brissette, John S., Rick Tanney, Eleody L.

| <b>Agenda Item</b>       | <b>Discussion</b>   | <b>Action</b>   |
|--------------------------|---|---|
| Call to Order            | Meeting was called to order by co-chair, John S.  | Attendance taken  |
| Review of Minutes        | Minutes of the Feb 21, 08 meeting were reviewed.  | Minutes approved unanimously.   |
| Worksite Wellness Survey | * Eleody presented Student revisions to the business survey to group. Additional revisions included: rewording of some questions, adding sick leave question, collapsing salary question, and a few spelling/grammar errors. The group would like a glossary written so that the interviewers will be able to answer questions if needed.   | * Eleody will meet with UMM student working on survey to discuss revisions                                      |
| HMP/OSA workplan         | Eleody presented the requirements of the 08-09 workplan for the HMP/OSA. To create the workplan each category that is presented as options for goal attainment must be reviewed with data that reflects the occurrence – ex worksite wellness- how many businesses are there that employ 25+ employees, how many have wellness programs. If the % is small then this strategy may be identified as a need in the community. Additional factors will also include perception of “change-ability” is the community/target population ready/willing to make changes. These factors will determine the new workplan.<br>* Group would like to begin developing workplan during next meeting | Eleody will work with HMP/OSA staff to gather the data needed to team can review and begin workplan development |

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| Other      | <p>Rick presented information for an application for funding from STOP- Sober Truth for Preventing Underage Drinking Act; SAMSA grant. It is grant that provide policy/environmental change w/no direct services, applicants are only eligible if they have exceeded the limit for Drug Free Communities (DFC) money. Current DFC money has been received by HealthWays for 10 years, ends in Dec. This 50K will support part time Director (Rick) to continue to advocate for substance abuse w/in the county. WC:OC merger w/HMP is identified as the group PD will be working with as well as \$ for WCDAT, NADA, WHRL and Pleasant Pt. to implement strategies w/in their communities.</p> <p>* Request from Rick to team</p> <ol style="list-style-type: none"> <li>1. Who should read this application?</li> <li>2. Is the group using the strategic plan for substance abuse?</li> <li>3. Does the group have any suggestions for a title for the grant?</li> </ol> <p>*Group decided that because WC:OC is not a participant in this application nor does it have any responsibility to the grant they feel they should not review the grant. However, personal offers were given to Rick for editing/reviewing if he needed help.</p> <p>* The group may be using the strategic plan, they will review the requirements for OSA in greater detail during the next meeting</p> <p>* No title was identified</p> | * no action   |
| May Agenda | HMP/OSA workplan  | Next meeting will be held on May 15 <sup>th</sup> from 10-12 pm at DHHS & NADA UNLESS new date determined |