

Washington County:



October 15th Board Meeting

UMM Clipper Lounge 8:15 – 12:30

Facilitator: Mary Ann Hayes

Present: Gary Edwards, Gail Walh, Judy East, Linda Pagels-Wentworth, Sunshine Stuart, John Shoemaker, Carol Carew, Wendy Harrington, Janet Toth, Barbara Drisko, Jean Gaudet, Betsy Fitzgerald, Jill Peterson, Eleody Libby, Billie Jo Ham, Don Hallcom

Mary Ann Hayes reviewed the meeting plans and purpose.

Working agreement

- Respect – One at a time, no interruptions, kindness and courtesy, different opinions welcome, and new ideas
- We're all responsible - trust, honesty, work together, everyone helping with the process
- Be positive and constructive.

Introductions

Introductions were made by all board members

Roles for each person and getting on track.

- * Begin and end on time
- * Encourage larger attendance at meetings by using distant ed. technology
- * New ideas

Board Prioritize Areas with Needed Outcomes

- * By-laws, conflict of interest, membership agreement
- * Responsibilities understood – grant obligations
- * Procedures – classification “one community integration”
- * Priorities
- * Elect Officers
- * Fiscal Sponsorship Agreement is paramount

Bylaws, Conflict of Interest & Member Description

Linda presented County Commissioner's expectations. The bylaws had been accepted by the County Commissioners on Sept. 6, 2007, and the acceptance of the recommended fifteen board members (John Shoemakers to seek acceptance with introduction of himself), ten of the fifteen were present at today's meeting.

Concern that 51% of board presence required for quorum was discussed. Board concluded that the 51% present was reasonable.

Discussion of mission statement revision was conducted. Judy, Linda and Betsy developed statement at break.

Revision of Mission

Revised mission statement:

“The organization is established as a community-based coalition serving Washington County. Its purpose is to improve the quality of life for Washington County citizens –from infants to elders- . The coalition will adopt shared visions that respect cultural and community differences encourage broad citizen engagement; and support public health, community development and a viable economic infrastructure.

Conflict of Interest

- Decision to add “Conflict of Interest Policy” to the by-laws Article X
- Change the current Article X to XI and XI to XII.
- Article IV, Section 8 (51% vote of membership participation)
- Article IV, Section 9 to be moved to Article IX, Section 6
- Article X, change where is says president to the word chair.

Action: Board voted unanimously to approve these changes 9-0
Bylaws accepted with board approved changes

Membership Description & Responsibilities

Revisions:

- Insert “Board member will agree to Board member pledge as a last bullet in membership description in Board of Directors Section.

Action: Board voted unanimously to approve changes 9-0

Current Grant Obligations

Mary Ann reviewed the inheritance of process to date with One Community with “Harness the Wealth” by Maine Rural Partners, Regional Efficiency Grant in 2006 for 20 thousand, for the facilitating of volunteer collaborations, municipality cooperative, sharing of services, and tax savings for the residents. Also funding with Maine Community Foundation. Mary Ann has been committing 20% of her time to WC:OC, she has a need for funding to continue support.

Eleody reviewed “Braided” funding concept – Coalition, Healthy Maine Partnership and Office of Substance Abuse are three separate sources with different requirements. Both Eleody & Billi Jo are required to be governed by a coalition. Eleody reviewed the core competency requirements for a coalition and HMP/OSA workplan strategies. Both have time/resources that will sustain and enhance the coalition.

Jill reviewed current focus committees and their vision statements – youth, economics, infrastructure & social capital, communications. Discussed application for Youth Development to the USDA. This project includes; Sunrise Eco council, Greenland Point Center, Downeast Teen Leadership Camp and The EdGE Program.

Coalition Structure

- Additional team needed is a county wellness focus team. Potential interested members: John Shoemaker, Sunshine Stuart, Carol Carew, and Gail Wahl
- Gaps Sector Representation/ Recruitment - Gap identified law enforcement and faith based. Eleody & Billi Jo will begin recruiting for coalition and board representation
- Discussed need for additional use of Washington County web site for communication purposes.

Collaboration and Board Structure – How the board will work together.

Motion to maintain existing focus team and keeping co-chairs intact and recruit new members to participate including more of the northern area of the county.

- Sharing resources
- Staffing – Streamline of efforts
 - Eleody & Billi Jo will work together to develop coalition responsibilities and what strategies can be implemented across the county to reduce redundancy. They will present the information to the board at the next meeting.
- Sharing informational data – co-chairs responsibilities in their meeting process, need to post synopses of meetings on W.C. web-site.
- Chairs for focus teams will write summary for board to be included in packet/agenda.

Collaboration – funding resources – fiscal agents are use for direct and indirect costs.

Fiscal Sponsorship Agreement – April 2007 for Sponsored Project and Fiscal Sponsor.

- St. Croix Valley Healthy Communities (HMP North) fiscal sponsor is Downeast Health Services out of Ellsworth, DHS takes 10% of funding for services. This covers all expenses for fiscal management. Billi Jo will provide board with budget.
- DownEast Healthy Tomorrows (HMP South) purposed fiscal sponsor is Health Ways in Lubec. Agents' deadline is today, Oct 15, 2007 to have working MOU with coalition. The Board is did not have adiquite time to review the proposed MOU by HealthWays. Linda suggests a letter of intent to hold the contract with the State. Judy motioned to agree to contract with amendments. Linda discussed situation with Andy Finch and has agreed to define and develop a fiscal MOU on behalf of the board and will proceed as stated in bylaws.

Suggested Amendments

1. Parties between needs to be changed from Coalition for Healthy Tomorrows to Washington County: One Community.
2. Article #2 Termination and Cancellation, the dates need to be reduced from 120 to 90 days.

Funding resources -

1. CCHC – coalition
2. Healthy Maine Partners (tobacco and chronic disease)
3. Office of Substance Abuse (drug & alcohol addiction)

Funding strategies – need to map the stream of funding, Eleody and Billie Jo to outline plan for processes and procedures. Board agreed to work toward a fiscal consolidation of the partnerships for next year.

Nominations for Board Officers and the Election of Officers

- * Linda Pagels-Wentworth (Chair-person)
- * Gail Walh (Co-chair)
- * John Shoemaker (Treasurer)
- * Gary Edwards (Secretary)

Schedule next meeting – Nov. 6, 2007 from 9a.m. to 12 noon using multiple site locations.

Parking lot areas that need to be revisited

- Resources
 1. MRP, MCF
 2. County Reg. Service Grant
 3. County TIF and possibility for future