



Present: Jim Roberts, John Shoemaker, Sunshine Strout, Gary Edwards, Harold Clossey, Gail Wahl, Judy East, Linda Wentworth, Wendy Harrington, Barbara Drisko, Carol Carew, Billi Jo Ham, Paul Stuart, Paula Lambert, David Archer, Pat Fallon, Eleody Libby

Agenda Item	Discussion	Action
Review minutes	Minutes reviewed – no discussion	Minutes accepted 8-0
Financial update	South HMP financials were passed out. Request to the group how they would like the financials. At this time state has not issued payment. North HMP has received documents to receive funding. Discussion to review budget in executive session. John unable to attend. Question regarding status of MOU of WCOC and HealthWays. Report from Linda that MOU was signed by her and sent to Carol. Carol stated that it was signed and sent to state.	Linda, Gary, Gail, Carol will meet today after board meeting to review and discuss budget. John will review. The team will meet with Andy from State to review. Eleody will send out copy of MOU to board members.
Youth	Jim- Team has a need for co-chair. They are finding interest from adults to participate in team meetings. Group wants to increase youth participation, would like to complete assessment of youth related programs and develop website as means to reach youth. Discussion of need to set regular meeting time.	Wendy will co-chair team (or Charlie H.) EdGE program has teens and would look into their assistance/participation and suggestions. Eleody will email current list of youth programs to group. Paul and Pat will support this group. Regular meeting time will be developed by chairs.
Infrastructure & Social Capital	Team identified needs from staff – coordination of meetings, minutes, reminder of meetings 2 business days in advance. Group will look at mission/vision statement at next meeting to determine if goals have changed and set priorities. Determined priorities- transportation and quality of life in respect to roads/shoulders, walking/biking paths, trails.	Judy will inform Jeremy from WCCG of the priorities and ask for his participation in group. Eleody will take back priorities from this group to the Sunrise trail Coalition.
Communication	Judy - Reviewed survey results. Discussion – how to make results assessable to community and website? Report regarding needs of team- same as infrastructure. Group discussed briefly discussed mission & goals, survey results presentation to board, brochure, general communication & w/in team & to board. Scheduling meetings – how to be consistent- regular time/day/location.	Judy will “tidy up” presentation and present it to board at next meeting. Comm team will develop communication plan. Eleody will ask subcommittees all subcommittees to look at mission/goals for brochure development. Staff support will be assigned to Communication team- Billi & Eleody will determine who. Eleody will schedule all future meetings with UMM-WCCC through the polycom unit that is automatic.
Economics	Harold – Buy local campaign in full swing with Roy’s Toy co. and Jonesboro school. Co will charge	No action was needed.

	<p>whole sale price and school can sell retail. Team would like to set criteria for businesses that wish to participate to ensure co. have the capacity to fill orders and have proper forms/information available for students.</p>	
Wellness	<p>Eleody & Billi Jo – potential team members have been notified to meet. Looking like there is no good day in Nov. will set up first meeting in Dec and set regular meeting days. Carol Carew and representative from EdGE program would like to be included.</p>	<p>Billi & Eleody will set date for Dec and continue to recruit members</p>
Staff Updates	<p>Turkey-A-Thon- about 900 turkey sold Introduction of staff – David, Pat, Paul, Paula MNN grant- proposal as written is through county government, confusion as to what requirements of fiscal agent was discussed. South HMP taking lead.</p>	<p>Billi Jo will call MNN to get a better understanding of what they would like to see happen with the proposal. Ex team will discuss after meeting.</p>
Old Business	<p>Request for old business become unfinished business. Suggestion that to save time agenda include all material to read prior to meeting and use time in meetings to make decisions. Footer in bylaws need to represent last revision. MOU was not available for review for the board. Regular meeting times were set after a very lengthy discussion! Cathy Norwood from Downeast Health Services was nominated as potential member. John Speed declined the invitation to be on the board. John Shoemaker now officially a member. Board discussed all information in a binder. Harold would rather have electronic version.</p>	<p>Old business will be called unfinished business. Materials will go out with agenda. Eleody will make changes in bylaws and send out to the board. Eleody will obtain copy of MOU from Linda and send out to the board. Linda will present Cathy to commissioners for appointment. Eleody will construct binders.</p>
New Business	<p>Staff structure – staff support is will be given to the teams. Discussion of communication within the board and focus teams- minutes shared will all members. Discussion of a membership or reorganization of members was held. Maryann suggested something similar to the board pledge or a procedure so organ/business/people are documented. Website questions- separate section for board members, how much space is/will need, cost, who will develop?</p>	<p>Ex. team will look into budget to see if can support 2,500-3,000 cost for maintaining through SCEC and 3-500 for hosting. Website on agenda for next meeting. Eleody will disperse minutes to all members.</p>
Round Table/ Event Announcements	<p>Presentation for award from Rural Partners discussed- who will attend & speak. Maryann would like a press release for the event. Gary & Jeremy (WCCG) working on business forum that will assist future entrepreneurs & businesses in development/enhancement of businesses that may become viable due to trail development. Harold working on Change in Borders conference focus on goods, people, tourism, social impact. Presentations looking at strategies for eco development.</p>	<p>Jen, Judy, Barbara, Gary, Janet, Eleody will attend. Barbara will present. Maryann will coordinate with Judy, Linda, Eleody & Billi for this. Business forum is in April – Gary will bring details to next meeting. Judy will contact MW group to see what they would like to do. Barbara will ask the I & SC team if they would like to separate.</p>

	<p>Judy – Mighty Woman would like the WCOC to consider the group one of its focus teams. Group discussed great things MW did – networking and coordinating. Suggestion that they be a member and that maybe the social capital & infrastructure separate and MW chair the social capital- as to not exclude men from the committee.</p> <p>Wendy- Weil Bethel trails open (RC&D helped with project)</p> <p>John Shoemaker – attended public health forum in Ellsworth- insight as to where the Me CDC is heading with public health & local health officers</p> <p>Jim- Pembroke & Eastport is working on historical research of their local areas. They will be selling calendars with historical pic for a fundraiser.</p> <p>Carol – RMCL receive \$ for pain mgt. will include case manager to help people that are in pain, deal w/substance abuse & depression.</p> <p>Maryann- working w/Me Rural Development to connect farmers to produce value added products and increase energy efficiency.</p>	
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