



WC:OC
 Board of Directors
 Minutes Jan. 16th, 2008 1pm-3pm
 DECH- Machias & NADA-Calais

Present: Jim R., Gary E., John S., Barbara D., Carol C., Gail W., Judy E., Harold C., Pat D., Wendy H., Eleody L.

Agenda Item	Discussion	Action
Review minutes	Dec. 07 Minutes reviewed	Minutes accepted 10-0
Financial updates	CCHC budget still needs approval of board. Carol requested a executive meeting following board meeting.	Executive meeting approved 10-0
Economic Focus Team	Up date- (Harold) Buy local initiative continuing to be successful. Eco team met and set priorities, vision statement. Next team meeting the group has requested Milt Ross to join.	No action
Youth Focus Team	Update- (Jim) Team met and set priorities, revised vision statement. Group will meet outside of youth team meetings to coordinate youth leadership program. Team will continue youth programs assessment.	No action
Infrastructure Focus Team	Update (Barbara) letter to Mighty Women will need to come from Board Chair- not team co-chairs. Priorities and vision statement complete.	Eleody will send completed letter to Gary. Gary will ensure Linda reviews and sends to Mighty Women.
Wellness Focus Team	Update (John) No updates at this time. Team does not meet until Jan 17 th .	No action
Unfinished Businesses	<ul style="list-style-type: none"> * Membership pledge * Acceptance of nominations for appointment by Commissioners (Jim Moreria, Pat Phillips-Doyle) * Binders – dividers were given to board members for their binders * Focus Team Vision Statements & Priorities- vision statements & priorities were presented to board from the teams that met prior to the meeting 	<ul style="list-style-type: none"> * Eleody will provide list of outstanding pledges * Tabled until next meeting- Linda will provide appointment into * Wendy has interested participant to nominate- will present at next meeting * Dividers for binders were given to board members. Absent members please contact Eleody for your inserts * Wellness team will provider board w/vision & priorities at next meeting
New Business	<ul style="list-style-type: none"> * RCDI grant award- match for grant will need to be verified, letters of intent may need to be resubmitted. Jon Speed will be conducting youth focus groups starting this month. Due to the large amount of time that will need to be devoted to the program meetings will be held outside the youth focus teams. The group will reassess in the future to see if the meeting can be combined. * Intern Request- Iris Yellowcloud will be 	<ul style="list-style-type: none"> * Gary E. will review original match for RCDI and complete necessary forms for funder. * Eleody will email a complete survey need description to the board

	<p>conducting a survey targeting businesses (needed for required assessment). Board input for survey questions is welcome. WHCA has list of businesses in the county.</p> <p>Survey of businesses- board input</p> <ul style="list-style-type: none"> * CTI District Offer to CCHC to host for the district- Board discussed capacity to implement this grant. The Women’s Health Resource Library was identified as possible grantee. Board would like input from wellness focus team. 	<p>and the questions that have already been identified.</p> <ul style="list-style-type: none"> * John will discuss opportunity to wellness focus team. If team recommends board proceed w/grant then board will approve. * Eleody will contact WHRL to discuss grant opportunity
<p>Round Table Discussion</p>	<p>Event announcements</p> <ul style="list-style-type: none"> * Acrobat Research will have grand opening in Calais Jan 24th * Feb 12th gov council of tourism @ BGR Civic Center * Fred Cook (Chair of DART) awarded Gov award for promoting growth * March 31st & Apr 1st Non-profit capacity building training at UMM * Farm to School discussion/presentation Feb 8th 3:30 Career Center- Machias * Sunrise Trail Coalition Business and Community Development conference April 2nd UMM 	