



WC:OC  
Board of Directors  
Minutes Feb 20, 2008 1pm-3pm  
DECH- Machias & NADA-Calais

*Present:* Jim R., Gary E., Barbara D., Gail W., Judy E., Harold C., Pat D., Georgie K., Cindy L., Janet T., Sunshine S., James M., Eleody L.

<b>Agenda Item</b>	<b>Discussion</b>	<b>Action</b>
Review minutes	Jan 08 Minutes reviewed	Minutes accepted 12-0
Financial updates	No financial update- no financials available	
Economic Focus Team	Up date-(Janet) 4 business selected to participate in buy local expansion pilot. Selected by geography, capacity to produce products. Group intends to move slowly to gain expertise in program development & achieve success. Judy recommended CDBG to help w/planning & seed money form implementation. Me. Highlands Guild may be an organization that would be willing to take over initiative in future. Inez discussed working w/local merchants/farmers to sell goods on their behalf. She is putting together list of potential businesses to discuss program with. Group was unable to meet with Milt Ross - meeting was cancelled due to weather.	No action
Youth Focus Team	Update- (Jim) Meeting time has been changed. In March all meetings will follow the board meetings at Machias High. Jim is working with youth that has chosen a project to develop survey, generate results & report of how WC residents will spend their tax money. Discussion of how this relates to mission- group discussed knowing spending habits of residents. Students will give out WC: OC info while surveying. Jim requested stipend for students & survey input.	* \$100 stipend for students- passed 12-0 * Jim will contact Inez & Janet for review/input for survey development
Infrastructure Focus Team	Update (Barbara) Feb meeting not held due to weather. No updates at this time	No action
Communications Focus Team	Update (Judy) Feb meeting not held due to weather. Other updates- survey results for website 2/3 completed. PP presentation also in revision. Eleody reviewing website for revisions. Eleody started newsletter- need info/articles to insert. Harold suggested writing about new business in Calais.	* Eleody will review website for additional website revisions- report back to communications team. * Cindy will get info regarding Columbia Falls as a distinguished school * Sunshine will provide info on the Town Hall meeting regarding under aged drinking.
Wellness Focus Team	Update (John absent – Eleody update) Team met in Feb. Vision statement & priorities established.	No action

	<p>Group has interested in worksite wellness initiative, promoting &amp; linking prevention &amp; PH with other teams. Team meets the day following the Board meetings</p>	
Unfinished Businesses	<ul style="list-style-type: none"> <li>• Membership pledge, Conflict of Interest</li> <li>• Acceptance of nominations for appointment by Commissioners (Jim Moreria, Pat Phillips-Doyle)</li> <li>• RCIDI Update (Gary) <ul style="list-style-type: none"> <li>Received grant, working on filtering paperwork and understanding fiscal paperwork requirements. 1<sup>st</sup> team meeting scheduled for tomorrow.</li> </ul> </li> <li>• Letter to Mighty Women- Gary unable to get signature</li> <li>• Business Survey- survey is currently in development by UMM students to gather info from businesses regarding business demographics and wellness. Board would like to review survey for input.</li> <li>• CTI grant- Milbridge Medical Center will be implementing the CTI grant offered to the CCHC</li> </ul>	<ul style="list-style-type: none"> <li>* All members present reviewed and submitted pledge documents.</li> <li>* Pat will send Eleody her signed copy of pledge</li> <li>* Appointment of members tabled- no info regarding acceptance</li> <li>* Gary will meet w/ RC&amp;D to begin billing</li> <li>* Eleody will get the signature from Linda and mail it out to the Mighty Women group</li> <li>* Eleody will take draft to wellness team for review and email to board for input</li> <li>* Sunshine will provide updates to the wellness focus team. Team will provide update to the board</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Resignation of board member- Deb Eckart would like to resign from the Board of Directors and remain on the wellness team. Due to time restraints in her new position she feels she will be more productive on the focus team. She submitted the resignation via email and discussed her decision w/Eleody.</li> <li>• Nomination of Executive Board- nomination of executive team will be tabled until the March meeting. Board feels a nomination committee should solicit nominations for the next meeting</li> <li>• Farm to School – The farm to school meeting was a success. 12 attending meeting. Discussion from meeting- local resources and current initiatives/programs began discussing projects to implement. Next meeting March 7<sup>th</sup> 3:30-5pm at the Career center in Machias.</li> <li>• Discussion of address for letterhead- tabled until Linda is present however, board would like it to remain at the court house.</li> <li>• Recruitment- Need representation from other sectors and from Northern side of county.</li> <li>• Board discussed infrastructure priority to inventory commercial buildings. Judy will be working with municipality or county to submit block grant application to conduct the work/assessment. Connecticut University has site that provides description/inventory of community assets and a networking tool.</li> </ul>	<ul style="list-style-type: none"> <li>* Board accepted resignation 12-0</li> <li>* Eleody will send Thank you letter to Deb.</li> <li>* Judy E. and Harold C will serve on the nomination committee. They will bring forth nominations for the next meeting.</li> <li>* Pat will recruit additional representation/membership from Tribe(s)</li> <li>* Eleody will invite Inez to next meeting to present community asset tool info/present demo</li> </ul>

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